



FEB

Black Federal Employees Council
U.S. Marine Corps
November 5, 2004
Tina Jones, Host

Attendees:

Gayle McCray-Bennett NARA, (816) 268-8148	Tina Jones USMC, (816) 843-3641
Catherine Cole HUD, (913) 551-6934	Andri Jovan EPA, (913) 551-7397
Dohn Farley DFAS, (816) 926-7793	Marsha Young USDA, (816) 926-3419
Carmen Hopkins MEPS, (816) 891-9490 ext 234	Cheryl Strickland, DHHS (816) 426-7237
Mary I. Triay, FEB, (816) 823-5100	

The meeting was called to order by the chairperson. The minutes were distributed and it was noted that the minutes were not perfected. The chairperson agreed to perfect the minutes and have them ready for approval at the December 17, 2004 meeting.

Work plan Reports

Martin Luther King, Jr. Celebration -Francine Singleton, Focal Point. The committee had a brief discussion about the MLK Jr. Day program. The Planning Committee presented the program for the luncheon. The program was discussed and corrections noted. Dohn Farley suggested a singer for the National Anthem. Andri Jovan agreed to confirm with Yolanda Nero to conduct the invocation. Marsha Young volunteered to look into the USDA providing a photographer for the luncheon. Catherine Cole will confirm with the FEB the certificates for the host agency. It was decided that Brad Scott, FEB Chairperson, would be asked to provide the opening remarks and Romell Cooks, FEB 2nd Vice-Chairperson, would be asked to provide the closing remarks. It was suggested that "thank you" letters should be sent to all the outside participants of the luncheon. Committees are: speakers - Dede Davis (chair), Brenda Watkins (co-chair), Entertainment - Francine Singleton (chair), Carmen Hopkins(co-chair), Program & Planning - Catherine Cole (chair), Marsha Young (co - chair).

Reports from Standing Committees

Program Committee—Andri Jovan, Chair

The Program Committee recommended the December meeting and holiday luncheon be held at BUCA Di Beppo (310 West 47th Street Lbby, Kansas City, MO 64112 (816) 931-6548). A vote was taken and Program Committee's recommendation was approved. The luncheon is scheduled for December 17, 2004.

The Program Committee suggested Parkplace Care Center in Raytown, a nursing home, as the councils service project. Tina Jones and Andri Jovan have an appointment with the home's director November 17, 2004, for a list of needs.

Bylaws Committee—Elizabeth Curtis, Chair

Ms. Curtis was not present. Ms. Cole stated the Bylaw Committee's final revisions, which had been submitted to Ms. Cole to forward to the FEB, were approved by the FEB. Ms. Cole stated a copy would be sent to all the members.

New Business

Report from Ms. Cole reported on the November 4, 2004 Diversity Chairs Committee Luncheon and Quarterly Joint Diversity Council Meeting"

- December 2, 2004 from 1:00 pm to 3:30 pm there will be training on conducting a successful meeting, presented by Romell Cooks. Ms. Cole will e-mail the council as more details become available.
- Ms. Cole will be presenting the council's accomplishments and future plans at the November 17, 2004 FEB meeting.
- The BFEC & the FWP (Federal Women's Program) will jointly host the June 2005 Quarterly Joint Diversity Council Meeting.

OLD BUSINESS

Next meeting location:

- December 17, 2004 - BUCA Di Beppo
- January 7, 2004 - DFAS
- February 4, 2004 - USDA
- March 4, 2004 - VISN 15 (Department of Veterans Affairs)
- April 1 or 8 2004?

The meeting was adjourned.

Respectfully submitted,

Dentenyon Davis, Secretary

Catherine M.Y. Cole, Chair